

UNITED
METHODIST
WOMEN
OFFICE OF
MEMBERSHIP



Dear Friends,

Thank you for requesting information on how to organize a new charge/cluster unit of United Methodist Women.

We rejoice in your interest in joining us in mission with women, children and youth around the world. The chartering of a unit is a great privilege and joy. It is an exciting time for the whole organization of United Methodist Women. It is a time for giving thanks, celebrating, rejoicing and affirming who we are as women organized for mission.

United Methodist Women's core commitment areas of transformative education, spiritual growth, service and advocacy and leadership development are integrated in our units.

To get started, please read the enclosed *Guidelines for Organizing: A Step-by-Step Guide for Organizing Units of United Methodist Women*.

Also enclosed is the *Unit Application Form*. Complete the entire form and return it to the Office of Membership. Once received, we will send you the *Certificate of Organization* and *New Unit Starter Kit*. Please give us at least two weeks' notice prior to the organization meeting to send out the certificate. The *New Unit Starter Kit* will guide you through the process of getting your unit started and will include various tools that will assist you in your new endeavor. You will also find information and resources valuable to new members.

Your conference Membership, Nurture and Outreach representative has been made aware of your interest in starting a unit and will assist you once your application form has been processed at the national office. Please make a note to invite the district and conference United Methodist Women leadership teams to attend the celebration of organization. The presence of district and conference officers is a symbol of our commitment to mission together with the other 800,000 members throughout the denomination. If you wish, you can have a conference or district officer, or a director of United Methodist Women national organization preside at the celebration. If the Office of Membership can be of any further assistance in this process, please let me know.

Grace & Peace,

Khia Shaw

Director of Membership Engagement

United Methodist Women
475 Riverside Drive, 15th Floor
New York, NY 10115
kshaw@unitedmethodistwomen.org
Phone: 212.870.3725
Fax: 212.870.3736



United
Methodist
Women

FAITH • HOPE • LOVE IN ACTION