

Office of Membership Opportunities
United Methodist Women
475 Riverside Drive, Room 1501
New York, NY 10115
Phone: (212) 870-3725
Fax: (212) 870-3736

Dear Friends,

Thank you for deciding to organize a new unit of United Methodist Women. We rejoice and extend our best wishes as your unit begins the journey in mission with women, children and youth around the world. The chartering of a unit is a great privilege and joy. It is an exciting time for the whole organization of United Methodist Women. It is a time for giving thanks, celebrating, rejoicing and affirming who we are as women organized for mission.

Once you set the date for your organizational meeting, fill out the enclosed **United Methodist Women Packet for Organizing or Reorganizing Units of United Methodist Women**. Make sure to fill in all the spaces and **return** it to us. When we get this back we will send you the Certificate of Organization. Please give us at least two weeks notice prior to the organization meeting to send out the certificate.

We have supplied with this letter a basic starter kit with various tools that will assist you in your new venture. You will also find information and resources valuable to new members. We have put in this mix an order form if you need more of these items.

Please make a note to invite the district and conference United Methodist Women leadership teams to attend the celebration of organization. The presence of district and conference officers is a symbol of our commitment to mission together with the other 800,000 members throughout the denomination. If you wish, you can have a conference or district officer or a director of United Methodist Women national organization preside at the celebration.

Again, congratulations as you begin your partnership with this newly organized unit! Your leadership is very much appreciated. If the Office of Membership Opportunities can be of any further assistance in this process, please let me know.

Sincerely,

Khia Shaw

Khia Shaw

Executive for Membership Cultivation



United
Methodist
Women
FAITH · HOPE · LOVE IN ACTION