

# Instructions for Completing myUMW

Access myUMW at:

[www.unitedmethodistwomen.org/myUMW](http://www.unitedmethodistwomen.org/myUMW)

1. At the top of the page, you will be asked to provide your church's name. Click on the dropdown menu in the CHURCH NAME, CITY, OR ZIP CODE box. Then, enter your zip code or 3 or more letters of your church's name. As you type, options for your church will appear below. Choose the option that has your church, district, and conference.

2. By selecting your church from the list, the boxes for **CHURCH UNIT**, **DISTRICT**, and **CONFERENCE** will automatically populate. Verify the information is correct, as the unit's name may be different from your church's name.

* Church Unit	<input type="text" value="Elmira Davis Unit"/>
* District	<input type="text" value="GATEWAY SOUTH"/>
* Conference	<input type="text" value="GREATER NEW JERSEY"/>

3. Enter the first and last name of the current unit president in the **UNIT PRESIDENT** box.

* Unit President	<input type="text"/>
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4. Enter your information in the boxes for **MEMBER INFORMATION**. If you do not have an email address, you can easily signup for a free account using a variety of services, such as Gmail with Google. If you do not plan to check your email regularly, please do not enter an email address. Select your preferences for how you would like to receive UMW communication. This can be done via email and/or the U.S. postal service. You can select one (1) or both options.

Member Information	
*First Name:	<input type="text"/>
Middle Name:	<input type="text"/>
*Last Name:	<input type="text"/>
*Email:	<input type="text"/>
Street 1:	<input type="text"/>
City:	<input type="text"/>
State / Province:	<input type="text" value=""/>
ZIP / Postal Code:	<input type="text"/>
*Phone Number:	<input type="text"/>
<input checked="" type="checkbox"/> Yes, I would like to receive e-mail from United Methodist Women	
<input checked="" type="checkbox"/> Yes, I would like to receive postal mail from United Methodist Women	



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5. Select your age range using the dropdown menu in the **AGE GROUP** box.

\* Age Group

Please select response

- 18-20
- 21-25
- 26-30
- 31-35
- 36-40
- 41-45
- 46-50
- 51-55
- 56-60
- 61-65
- 66-70
- 71-75
- 76-80
- 81-85
- 86-90
- 90+

Criminalization of Communities of Color

6. Select your ethnicity from the dropdown menu in the **ETHNICITY** box. If you do not see your ethnicity listed, select '**OTHER**' and enter your ethnicity in the box.

\* Ethnicity

(Select one of the available choices or enter a different value.)

Please select response

- African
- African American / Black
- Asian
- Caribbean
- Caucasian / White
- Haitian
- Hispanic
- Hmong
- Korean
- Pacific Islander

Color

7. Select one (1) or more options from the list under **MISSION INTEREST**. These represent the four (4) priority mission areas for the organization from 2017-2020. List any other interests you have under **OTHER INTERESTS**. Your interests can help personalize your experience with UMW and allow you to receive communication tailored specifically to your interests.

Mission Interest?

Criminalization of Communities of Color

Economic Inequality

Climate Justice

Maternal and Child Health

Other Interests?

(Maximum response 255 chars, approx. 5 rows of text)

8. Select the types of social media you use from the options. Choose all that apply.

What type of social media do you use?

Facebook

Instagram

Twitter

Snapchat

YouTube

LinkedIn

Pinterest

Google Plus+

Tumblr

9. When you are involved in events, identify if social media is used to promote the event. Select 'Yes' or 'No' from the dropdown menu. If you selected 'Yes', select which social media applications you use to promote events.

Do you use social media for promoting events?

Please select response

Yes

No

If yes, please select the social media applications in use.

Facebook

Instagram

Twitter

Snapchat

YouTube

LinkedIn

Pinterest

Google Plus+

Tumblr



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10. Some social media sites use various identifiers for individuals or groups, such as the hashtag (#) or handle (@). If you have used any hashtags, handles, text marketing tools, or any other unique identifiers online, list them in the box. Please only write one identifier per line.

Do you use a hashtag, text marketing tool or any online identifier for your conference/district/unit?  
Please share in the box below:

11. Check all your information, then click **SUBMIT**. Be careful not to click **RESET ANSWERS** unless you need the form to be cleared to reenter all your information.



12. After you click 'Submit', you will be taken to another screen thanking you for completing the UMW membership form. On this page, you will be asked to type your name as you would like it to appear on the temporary membership card. After you enter your name, click **GENERATE YOUR CARD**. Your temporary membership card will show your name on the front and the UMW's PURPOSE on the back. You can print, sign, and carry your card in your wallet or file it away with other important documents.

Thank you for completing the UMW Membership form.  
Enter your name in the text box and click the button to customize your temporary UMW Membership Card.

Khia Shaw

Generate your Card

 United Methodist Women

**Membership Card**

Khia Shaw

212-870-3725 | www.unitedmethodistwomen.org

United Methodist Women PURPOSE

United Methodist Women exist to bring women together in Christ to realize a unified, supportive presence and to promote the mission of Christ through the power of the Holy Spirit.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print and sign the card

Print

For Questions or Assistance with myUMW:

**Maria Rodriguez 212-870-3725**

[MRodriguez@unitedmethodistwomen.org](mailto:MRodriguez@unitedmethodistwomen.org)

Monday – Friday, 9:00 am – 4:30 pm (EST)



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